## Fiscal Administrators | 06/05/24 Agenda

Topic	Today's Agenda Item / Objective	Target Time
Welcome	Welcome/Agenda Overview	5 min
Updates & Reminders	<ul> <li>Don't Forget: SWaM Expo today!</li> <li>New Resource: Spend Category Explanations</li> <li>Removing Default Cost Center from Gift Worktags</li> <li>Year End Closing Reminder</li> </ul>	15 min
Account Certification	High Level Overview of Future State	10 min
Strategic Sourcing Updates	Gift Cards	15 min
Procurement Operations	<ul> <li>Procurement Year End Deadlines</li> <li>Check Outsourcing</li> <li>Match Exception Reminder as Year End Approaches</li> <li>New Manager for Business Solutions &amp; Data Analysis</li> </ul>	20 min
Financial Reporting	Inventory Counts	5 min
Wrap-Up	Preview of Next Meeting (August 7) / Meeting After the Meeting	5 min



