

# Fiscal Administrators | 05/01/24 Agenda

Topic	Today's Agenda Item / Objective	Target Time
<b>Welcome</b>	<ul style="list-style-type: none"><li>• Welcome/Agenda Overview</li></ul>	5 min
<b>Updates &amp; Reminders</b>	<ul style="list-style-type: none"><li>• Progress on Account Certification</li><li>• Year End Closing Reminder</li><li>• Attestation Campaign</li><li>• Upcoming Supplier Diversity Events</li><li>• Reassigning Past Account Certifications</li><li>• Lean Classes</li></ul>	15 min
<b>Cost Recovery</b>	<ul style="list-style-type: none"><li>• Service Center Process Updates</li></ul>	10 min
<b>T&amp;E Updates</b>	<ul style="list-style-type: none"><li>• Year End Close Deadlines</li></ul>	10 min
<b>Strategic Sourcing Updates</b>	<ul style="list-style-type: none"><li>• New IT Contracts</li><li>• Amazon Business Central Account</li></ul>	15 min
<b>Procurement Operations</b>	<ul style="list-style-type: none"><li>• Optical Character Recognition Update</li><li>• Deeper Dive into Service Lines</li><li>• Check Outsourcing Update</li></ul>	20 min
<b>Wrap-Up</b>	<ul style="list-style-type: none"><li>• Preview of Next Meeting (June 5) / Meeting After the Meeting</li></ul>	5 min