

# Fiscal Administrators | 10/04/23 Agenda

Topic	Today's Agenda Item / Objective	Target Time
<b>Welcome</b>	<ul style="list-style-type: none"><li>• Welcome/Agenda Overview</li></ul>	5 min
<b>Updates &amp; Reminders</b>	<ul style="list-style-type: none"><li>• Expense two-approver update</li><li>• Account Certification Resources</li></ul>	20 min
<b>PO/Requisition Closing Process</b>	<ul style="list-style-type: none"><li>• Recap of how the first monthly close went</li></ul>	15 min
<b>Finance Solution Center Customer Portal</b>	<ul style="list-style-type: none"><li>• Demonstration of the Customer portal</li></ul>	20 min
<b>Procurement Optimization Project</b>	<ul style="list-style-type: none"><li>• Introduction of the project</li></ul>	10 min
<b>Reporting &amp; Analytics updates</b>	<ul style="list-style-type: none"><li>• eVA Chargeback process, Feedback from Spend Focus Group on PO and Invoice reports, Upcoming UBI enhancements</li></ul>	5 min
<b>Wrap-Up</b>	<ul style="list-style-type: none"><li>• Preview of Next Meeting / Meeting After the Meeting</li></ul>	5 min