

## Fiscal Administrators Meeting

### Areas to Monitor / Q&A: May 1, 2024

#### **RECHARGE CENTERS/ISDs:** An ISP that charges GR worktags

<p><i>Do you have an official list of sanctioned recharge centers by MBU so we can follow up with these specific areas?</i></p>	<p>Some of the goal of this standardization is to ensure we can have an accurate list.</p>	<p>We are focused on the ISPs that charge grants often first - we can have a staged approach and more discussions with ISPs that do not normally charge grants (FM, IT, BU, etc.).</p> <p>We will work with each school to identify recharge centers where this will be required.</p>
<p><i>Will the new cost center fall under our CH?</i></p>	<p>Yes, you can put these cost centers under your hierarchy</p>	
<p><i>Is discussion occurring with ISPs before making it mandatory?</i></p>	<p>At this time, catalog rates are not mandatory. For the unique cost center, we are targeting ISPs that charge GR worktags for most of their activity. We will set up discussion times before anything related to catalog rates becomes mandatory.</p>	

#### **AMAZON BUSINESS**

<p><i>Can we migrate all types of accounts or only other business accounts? I have a long-standing account for my dept, and I would love to have access to the order history in that account.</i></p>	<p>Only your business account associated with your <a href="mailto:@virginia.edu">@virginia.edu</a> address. You can migrate your alias account as well.</p>	
<p><i>Will all T&amp;E card holders have access to Amazon Business?</i></p>	<p>Yes, whether new to Amazon or have an existing account.</p>	
<p><i>Will this be like a punchout catalog or just a merging of everyone's business accounts?</i></p>	<p>Merging only, but a punchout catalog will be coming soon.</p>	

<i>Will there automatically be warnings, like on items that should not be purchased via T&amp;E if (when) someone tries to add to their cart?</i>	There are some restrictions in place for things that we have a master agreement for and there are some additional blocks through T&E card.	
<i>Can we add other co-workers to the account?</i>	If they have a role as an admin on the account, yes. If you have a new user, will review.	
<i>I see where it says must deliver to UVA address. We've had lots of issues with UPS/FedEx finding our UVA address due to construction, so we've had shipments sent to a non-UVA address. Any way around this new mandate?</i>	Central prefer that items not be sent to home addresses. At the very least, need to be sent to an address in Virginia to maintain tax exempt status.	
<i>Will non T&amp;E cardholders have access to Amazon Business?</i>	Potentially, if you are an admin under an existing user, or if you become a T&E cardholder pending Jaggaer integration.	

**CHECK PRINT OUTSOURCING**

<i>Will checks still be available for pick up within a day or two, as they are today?</i>	Essentially yes, operation as normal for the first month to test this.	We are aware of several use cases, such as immigration that we can have checks overnighted after the settlement run is sent – the next business day. We are reviewing our internal processes as part of strategy (settlement run cadence, etc)
<i>Will this change the process for checks that need to be picked up for hand delivery? Like for the US Post Office?</i>	Slight change, and we are working on details with partner on overnighting checks.	
<i>Does this impact MPR (Miscellaneous Payment Requests for replenishing petty cash) hold for pickup checks, too?</i>	Slight change, and we are working on details with partner on overnighting checks/cycle time.	