

Fiscal Administrators | 02/01/23 Agenda

Topic	Today's Agenda Item / Objective	Target Time
Welcome	<ul style="list-style-type: none">• Welcome/Agenda Overview (Angela Knobloch)• Finance Community Engagement Strategy (Angela Knobloch)	10 min
Updates & Reminders	<ul style="list-style-type: none">• T&E Card Training (Raegan Harouff Gaye)• Time with a Trainer (Patty Marbury)• Budget Updates (Katie Walker)	15 min
Request-Based Access for Finance Systems	<ul style="list-style-type: none">• Making the request process smoother (Nicole Ferretti)	10 min
Reporting & Analytics	<ul style="list-style-type: none">• Fund Balance Reporting (Mark Anderson & Michelle Gregory)	10 min
Function Code Review	<ul style="list-style-type: none">• Reviewing the Worktag & Using the Resources (Danielle Hancock)	10 min
Wrap-Up	<ul style="list-style-type: none">• Preview of Next Meeting (Angela Knobloch)	5 min

Finance Engagement Group Opportunities 2023

Voices of the Community



Regularly
scheduled
cadence

Fiscal Administrators



- Meets **monthly**
- **Operational focus**
- Purpose: to **discuss issues brought up in All Pods, implications** to Schools and Units, and **possible strategies to address** these issues

Finance Advisory Committee



- Meets **quarterly**
- **High level** updates & **consensus** building
- One member from **each school/unit** participates
- Purpose: to **answer questions** and **understand School/Unit needs**



Scheduled as
needed with
targeted focus with
representative
stakeholders

Finance Listening Tours



- Meets **occasionally with individual schools/units** at internal finance related meetings
- **Open topic** discussions with representatives from UVAFinance **Change Enablement/Continuous Improvement**
- Purpose: to **listen** and learn what **issues are top of mind for stakeholders** in specific Schools and Units

Continuous Improvement (CI) Focus Groups



- Meets **ad hoc** for a finite timeframe
- **Business Process focus** (Cross-Functional Finance Collaboration)
- Purpose: to achieve a deep dive understanding of an issue, identify **opportunities for improvement and brainstorm solutions** with a representative sub-set of stakeholders
- Identify/**Share Best Practices** across Grounds